



### **IDENTITY OF THE CONTROLLER**

The personal data controller is Transition Technologies - Advanced Solutions Sp. z o.o., having its registered office in Warsaw (01-066), 14 Burakowska St.

### PERSONAL DATA CONTROLLER'S CONTACT DETAILS

You can contact the personal data controller via e-mail ttas.odo@tt.com.pl or info@ttas.pl, as well as in a written form sent to the address of the controller's office.

## **PURPOSES OF THE PROCESSING AND LEGAL BASIS**

Process	Purpose	Basis
Conventional and electronic communication	Communication	Legitimate interest of the controller
Recruitment and employment	Verification of candidate's competence, fulfilment of collector's duties as an employer	Obligation under legislation or consent given by the data subject
Relationships with contractors:	Conducting activities leading to signing of a contract or fulfilment of requirements stemming from the contract with a contractor, including determination of claims, seeking redress or defense against claims.	Activities necessary for conclusion or execution of a contract between the collector and a contractor.
CCTV	Ensuring security	Legitimate interest of the controller

#### **DATA RECIPIENTS**

Your personal data might be made available to companies within the Transition Technologies Group, other parties providing services to the collector (only after signing the personal data entrustment agreement) and institutions defined

## TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR INTERNATIONAL ORGANIZATION

Does not occur.

## **DATA RETENTION PERIOD**

The data retention period meets the provisions that regulate the maximum timeframes for the particular data categories.

# **RIGHTS OF THE DATA SUBJECTS**

You have the right of access to, correction of, and erasure of the data, and the right to have the processing restricted, raise an objection against its processing, and right to transfer the data.

## RIGHT TO LODGE A COMPLAINT WITH A SUPERVISORY AUTHORITY

You have the right to lodge a complaint with the following supervisory authority: Office of the President of the Personal Data Protection Office www.uodo.gov.pl

#### **DECISION MAKING BY AUTOMATED MEANS OR PROFILING**

Does not occur.

**Białystok Office** 

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